

Cabrillo College Foundation
SPECIAL Executive Committee Meeting Minutes
March 8, 2016

Present: Claire Biancalana, Linda Burroughs, Laurel Jones, Leola Lapedes, Michael W. Machado, Stephen Snodgrass, Rachael Spencer

Absent: Pegi Ard, Jess Brown, Owen Brown,

Staff: Melinda Silverstein, Eileen Hill

Call to Order – L. Burroughs called the meeting to order at 4:20 pm.

Public Comment Opportunity - There were no public comments.

Approve Executive Committee Minutes

Motion: MSC: R. Spencer/C. Biancalana to approve the Executive Committee Special Meeting minutes of February 24, 2016.

Recommendation of the Bond Campaign Consultant Selection Ad Hoc Committee

L. Burroughs reported that at the March 8, 2016 meeting of the Bond Campaign Consultant Selection Ad Hoc Committee the committee interviewed three consultants and unanimously recommended the Lew Edwards Group, that had a total campaign budget of \$111,500, be retained as 2016 Bond Campaign Consultant.

Cabrillo College Foundation Contribution to 2016 Bond Campaign

M. Machado reported the legal limit of what the Cabrillo College Foundation can contribute (based on \$2.8M in expenses) in support of the Bond Measure is \$290,000. The Cabrillo College Foundation has already contributed \$35,000 for the Bond Feasibility Study. Therefore the remaining balance legally allowed is \$255,000 in direct cash contributions and allocable staff time.

Approve Funding for 2016 Bond Campaign

Motion: MSC: R. Spencer/S. Snodgrass to approve up to \$111,500 for the 2016 Bond Campaign Consultant expenses of the Lew Edwards Group and up to \$10,000 for payment of allowable CCF staff time.

Adjournment

The meeting was adjourned at 4:50 pm.

Respectfully submitted,



Melinda Silverstein
Executive Director

Executive Committee 2015-16 Attendance Chart

Executive Committee Members	8/27/15	10/22/15	1/21/16	2/23/16 SPECIAL	3/8/16 SPECIAL
Pegi Ard	P	P	P	P	A
Claire Biancalana	A	P	P	P	P
Jess Brown	A	A	P	P	A
Owen Brown	P	P	P	P	A
Linda Burroughs	P	P	P	P	P
Laurel Jones	P	P	P	P	P
Leola Lapidés	P	P	P	P	P
Mike Machado	P	P	P	P	P
Steve Snodgrass	A	A	P	A	P
Rachael Spencer	P	A	P	P	P

P=Present A=Absent N/A=Not applicable, not on committee at that time
 Attendance is based on the Executive Committee meeting minutes. Please call the Cabrillo College
 Foundation office if you believe this chart is in error.