

*Cabrillo College*

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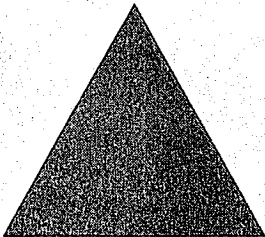
# Foundation

# AGENDA

Board

Meeting

November 13, 2012



MEMORANDUM

DATE: November 6, 2012

TO: Pegi Ard, Dennis Bailey-Fougner, Carrie Birkhofer, Blaine Brokaw, Jess Brown, Margarita Cortez, Diane Craddock, Richard Crocker, Lee Duffus, Consuelo España, Greg Evans, Ramon Gomez, Ken Haber, Janet Heien, Erik Johnson, Renée Kilmer, Brian King, Leola Lapedes, Victoria Lewis, Michael W. Machado, William Ow, Jean Tschohl Quinn, Gary Reece, Pamela Santacroce, Carol Schmidt, Brigid Simpkins, Stephen Snodgrass, and Rachel Wedeen

FROM: Ed Banks, President

GUESTS: Cabrillo College Veteran's Center Representatives  
Terri Montgomery, Vavrinek, Trine, Day & Co., LLP

SUBJECT: **Cabrillo College Foundation Board Meeting**  
**Tuesday, November 13, 2012**  
**12:00 - 2:00 p.m.**  
**Sesnon House, Room 1804**  
***Lunch Provided***

AGENDA

<u>Time</u>	<u>Item</u>	<u>Responsibility</u>	<u>Pages</u>
12:25	1. Welcome	E. Banks	
12:26	2. Cabrillo College Report	B. King	
	2.1 Samper Dedication Event		
	2.2 Election results and Cabrillo College		
12:31	3. Board of Director's Meeting Minutes	E. Banks	1-5
	Approve September 11, 2012 Minutes		
12:32	4. Cabrillo College Veteran's Center Presentation	D. Bailey-Fougner	
12:48	5. Financial Statements		
	5.1 Approve September 30, 2012 Financial Statements	M. Machado	6-16
	5.1.1 Balance Sheet		
	5.1.2 Income Statement by Fund		
	5.1.3 Income Statement Operating Budget-to-Actual		
12:52	6. Review Investment Activity Report	M. Machado	
	6.1 Review Three Month Investment Activity Report		17-18
	July 1, 2012 to September 30, 2012		
	6.2 Review Total Net Assets, Endowed Net Assets		19
	& Historical Gifts Chart		

<u>Time</u>	<u>Item</u>	<u>Responsibility</u>	<u>Pages</u>
12:55	7. Approve 2011-12 Audit	T. Montgomery	
1:07	8. Fundraising Report July 1, 2012 to October 30, 2012 Fundraising Total \$1,457,935 (with Title V match)	E. Banks	20
1:09	9. President's Circle 9.1 President's Circle Update 9.2 President's Circle Member List 9.3 President's Circle History Report	L. Duffus	21-23
1:11	10. Women's Educational Success	D. Craddock	24
1:13	11. Executive Director's Report 11.1 Review Quarterly Goals Report 11.2 Grant Submission and Report Approval 11.2.1 Approve the acceptance of the Peggy & Jack Baskin Foundation \$10,000 grant for WES 11.2.2 Approve submission of the \$150,000 grant to the Monterey Peninsula Foundation for S4C Scholarships	M. Silverstein	25-29 30-33 34
1:19	12. Press Coverage	M. Silverstein	35-43
1:23	13. Review Committee Calendar and Roster 13.1 Faculty Grants Thursday, November 15th from 4:30 p.m. to 6:30 p.m. at the Sesnon House 13.2 President's Holiday Party, Friday, December 7th from 6:00 p.m. to 8:00 p.m.	E. Banks	44-45
1:25	14. Adjournment	E. Banks	

**UPCOMING BOARD MEETING:**

**Tuesday, February 12, 2013**  
 12:00 - 2:00 p.m.  
 Sesnon House, Room 1804

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**Board of Director's Attendance Chart**

Board of Director's	9/13/11	11/8/11	2/14/12	5/8/12	9/11/12
Pegi Ard	P	P	A	P	P
Dennis Bailey-Fougner	P	P	P	P	A
Ed Banks	P	P	P	P	P
Carrie Birkhofer	P	P	A	P	P
Blaine Brokaw	P	P	A	P	P
Jess Brown	A	P	P	P	A
Margarita Cortez	N/A	N/A	N/A	N/A	P
Diane Craddock	P	P	P	P	P
Richard Crocker	A	P	A	P	A
Lee Duffus	P	P	P	P	P
Consuelo España	N/A	N/A	N/A	N/A	P
Greg Evans	A	A	A	A	A
Ramon Gomez	P	A	P	P	P
Ken Haber	P	P	P	A	P
Janet Heien	A	A	P	A	A
Erik Johnson	P	P	P	P	P
Brian King	P	P	P	P	P
Leola Lapidés	N/A	N/A	N/A	N/A	P
Victoria Lewis	P	P	P	P	P
Mike Machado	P	P	P	P	P
William Ow	N/A	N/A	N/A	N/A	P
Jean Tschohl Quinn	P	P	P	A	A
Gary Reece	P	A	P	A	A
Pam Santacroce	A	P	P	P	A
Carol Schmidt	P	A	A	P	A
Brigid Simpkins	P	P	P	P	P
Steve Snodgrass	P	A	A	A	A
Rachel Wedeen	P	P	A	P	P

P=Present                      A=Absent

Attendance is based on the Board of Director's meeting minutes. Please call the Cabrillo College Foundation office if you believe this chart is in error.

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## UPCOMING EVENTS

**Faculty Grants Reception**

*Sesnon House*

Thursday, November 15, 2012

4:30 p.m. – 6:00 p.m.

**President's Holiday Party**

*Sesnon House*

Friday, December 7, 2012

6:00 p.m. – 8:00 p.m.

**Cabrillo Advancement Program (CAP) Ceremony**

*Crocker Theater*

Tuesday, March 5, 2013

6:30 p.m. – 8:30 p.m.

**Samper 4<sup>th</sup> Grade Experience**

Friday, May 17, 2-12

10:00 a.m. – 1:00 p.m.