

MEMORANDUM

DATE: February 6, 2012

TO: Pegi Ard, Dennis Bailey-Fougner, Claire Biancalana, Carrie Birkhofer, Blaine Brokaw, Jess Brown, Diane Craddock, Richard Crocker, Lee Duffus, Greg Evans, Ofelia Garcia, Ramon Gomez, Ken Haber, David Heald, Janet Heien, Steve John, Erik Johnson, Renée Kilmer, Brian King, Victoria Lewis, Michael W. Machado, Frank Minuti, Jean Tschohl Quinn, Gary Reece, Pamela Santacroce, Carol Schmidt, Brigid Simpkins, Stephen Snodgrass, Rachael Spencer, Susan True and Rachel Wedeen

FROM: Ed Banks, Vice President

GUESTS: David Schwartz, Program Chair: Earth & Space Science  
Marjorie Miller, Nursing Instructor  
Nursing Students  
Brian Sharpes, Consultant, UBS Financial Services  
Chaud Richards, Netzel Grigsby Associates, Inc.

SUBJECT: **Cabrillo College Foundation Board Meeting**  
**Tuesday, February 14, 2012**  
**12:00 - 2:00 p.m.**  
**Sesnon House, Room 1804**  
*Lunch Provided*

**AGENDA**

<u>Time</u>	<u>Item</u>	<u>Responsibility</u>	<u>Pages</u>
12:25	1. Welcome	E. Banks	
12:26	2. Cabrillo College Report	B. King	
12:30	3. Board of Director's Meeting Minutes 3.1 Approve November 8, 2011 Minutes	E. Banks	1-5
12:31	4. Financial Statements 4.1 Approve December 31, 2011 Financial Statements 4.1.1 Balance Sheet 4.1.2 Income Statement by Fund 4.1.3 Income Statement Operating Budget-to-Actual	M. Machado	6-15

<u>Time</u>	<u>Item</u>	<u>Responsibility</u>	<u>Pages</u>
<b>12:35</b>	5. Review Investment Activity Report	M. Machado	
	5.1 Review Six Month Investment Activity Report June 30, 2011 to December 31, 2011		16-17
	5.2 Net Assets & Endowment Chart		18
<b>12:37</b>	6. Review of UBS Investments	B. Sharpes	
<b>12:52</b>	7. 2012-13 Budget Timeline	M. Machado	19
<b>12:53</b>	8. Student & Faculty Presentation	Renee Kilmer	
	8.1 Dave Schwartz, Chair Faculty Grants for Student Success		
	8.2 Crocker Endowment Grant Recipient: Marjorie Miller, Nursing Instructor		
	8.3 Nursing students		
<b>1:00</b>	9. Fundraising Report	E. Banks	20
	9.1 July 1, 2011 to January 13, 2012 Fundraising Total \$1,161,926 (with Title V match)		
<b>1:01</b>	10. President's Circle	J. Brown	21-23
	10.1 Review 2010-11 Campaign Update		
	10.2 Review President's Circle History Report		
	10.3 Review President's Circle Member List		
	10.4 Shadowbrook Reception for new members on February 22, 2012		
<b>1:02</b>	11. The Santa Cruz County College Commitment	R. Spencer	
	11.1 Approve Feasibility Study Report Recommendations	C. Richards	
<b>1:32</b>	12. Executive Director's Report	M. Silverstein	
	12.1 Review Quarterly Goals Report		24-27
	12.2 CCF Matrix of Primary Programs		28-29
<b>1:39</b>	13. Review Committee Calendar and Roster	E. Banks	30-31
<b>1:40</b>	14. Adjournment	E. Banks	