

Cabrillo College

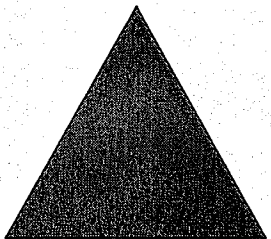
Foundation

AGENDA

Board

Meeting

May 8, 2012



MEMORANDUM

DATE: May 1, 2012

TO: Pegi Ard, Dennis Bailey-Fougner, Ed Banks, Claire Biancalana, Carrie Birkhofer, Blaine Brokaw, Jess Brown, Diane Craddock, Richard Crocker, Lee Duffus, Greg Evans, Ofelia Garcia, Ramon Gomez, Ken Haber, David Heald, Janet Heien, Steve John, Erik Johnson, Renée Kilmer, Brian King, Victoria Lewis, Michael W. Machado, Frank Minuti, Jean Tschohl Quinn, Gary Reece, Pamela Santacroce, Carol Schmidt, Brigid Simpkins, Stephen Snodgrass, Rachael Spencer, and Susan True

FROM: Rachel Wedeen, President

GUESTS: Chuck Mornard, Construction & Energy Management (CEM) Program
Chair & Instructor
Student Speakers

SUBJECT: **Cabrillo College Foundation Board Meeting**
Tuesday, May 8, 2012
12:00 - 2:00 p.m.
Sesnon House, Room 1804
Lunch Provided

AGENDA

<u>Time</u>	<u>Item</u>	<u>Responsibility</u>	<u>Pages</u>
12:25	1. Welcome 1.1 Honor retiring board members: Claire Biancalana, David Heald, Frank Minuti, Rachael Spencer and Ofelia Garcia	R. Wedeen	
12:27	2. Cabrillo College Report	B. King	
12:31	3. Board of Director's Meeting Minutes 3.1 Approve February 14, 2012 Minutes	R. Wedeen	1-5
12:32	4. Faculty and Student Presentation	B. King	
12:47	5. Financial Statements 5.1 Approve February 29, 2012 Financial Statements 5.1.1 Balance Sheet 5.1.2 Income Statement by Fund 5.1.3 Income Statement Operating Budget-to-Actual	M. Machado	6-15

Board Meeting Agenda

May 1, 2012

Page 2 of 5

<u>Time</u>	<u>Item</u>	<u>Responsibility</u>	<u>Pages</u>
12:51	6. Review Investment Activity Report	M. Machado	
	6.1 Review Six Month Investment Activity Report June 30, 2011 to March 31, 2012		16-17
	6.2 Net Assets & Endowment Chart		18
12:52	7. 2012-13 Foundation Operating Budget	M. Machado	
	7.1 Review 2012-13 Budget Planning Parameters		19-22
	7.2 Review Full Time Equivalent Comparison		23
	7.3 Review Organizational Chart		24
	7.4 Review Six Year Budget Projections		25-26
	7.5 Approve 2011-12 Foundation Operating Budget		
12:57	8. Approve recommended changes to the Statement of Investment Policy (see Cabrillo College Foundation Website for Statement of Investment Policy)	M. Machado	27-28
1:00	9. Update on paying off CalPERS Side Fund	M. Machado	29
1:02	10. Approve 2% Administration Fee for Accounts Payable checks	M. Machado	30
1:04	11. Fundraising Report	R. Wedeen	31
	11.1 July 1, 2011 to April 25, 2012 Fundraising Total \$2,756,233		
1:06	12. President's Circle	J. Brown	
	12.1 Review 2010-11 Campaign Update		32
	12.2 Review President's Circle History Report		33
	12.3 Review President's Circle Member List		34
1:08	13. Cabrillo Advancement Program	R. Wedeen	35
	13.1 CAP Ceremony March 14, 2012		
1:09	14. Approve Nomination of Board Directors & Officers	J. Brown	
	14.1 Bios of proposed new board members		36
	14.1 Approve 2012-13 Board of Directors & Officers		37
1:12	15. Santa Cruz County College Commitment	B. King	38-41
	15.1 S4C Samper 4 th Grade Experience		
	15.2 Endowed Scholarship funds		
	15.3 S4C Momentum Building Activities		

<u>Time</u>	<u>Item</u>	<u>Responsibility</u>	<u>Pages</u>
1:17	16. Solari Green Technology Center Dedication 16.1 September 7, 2012 at the Watsonville Center	R. Wedeen	
1:19	17. Executive Director's Report 17.1 Review Quarterly Goals Report	M. Silverstein	42-46
1:23	18. Review Committee Calendar and Roster	R. Wedeen	47-48
1:25	19. Press Releases	R. Wedeen	49-51
1:30	20. Adjournment	R. Wedeen	

UPCOMING BOARD MEETINGS:

Tuesday, September 11, 2012

12:00 to 2:00 pm

Sesnon House, Room 1804

Tuesday, November 13, 2012

12:00 to 2:00 pm

Sesnon House, Room 1804

Tuesday, February 12, 2013

12:00 to 2:00 pm

Sesnon House, Room 1804

Tuesday, May 14, 2013

12:00 to 2:00 pm

Sesnon House, Room 1804

Board of Director's Attendance Chart

Board of Director's	9/13/11	11/8/11	2/14/12	5/8/12
Pegi Ard	P	P	A	
Dennis Bailey-Fougner	P	P	P	
Ed Banks	P	P	P	
Claire Biancalana	P	A	P	
Carrie Birkhofer	P	P	A	
Blaine Brokaw	P	P	A	
Jess Brown	A	P	P	
Diane Craddock	P	P	P	
Richard Crocker	A	P	A	
Lee Duffus	P	P	P	
Greg Evans	A	A	A	
Ofelia Garcia	P	P	P	
Ramon Gomez	P	A	P	
Ken Haber	P	P	P	
David Heald	P	P	P	
Janet Heien	A	A	P	
Steve John	A	A	A	
Erik Johnson	P	P	P	
Renée Kilmer	P	P	P	
Brian King	P	P	P	
Victoria Lewis	A	P	P	
Mike Machado	P	P	P	
Frank Minuti	A	P	A	
Jean Tschohl Quinn	P	P	P	
Gary Reece	P	A	P	
Pam Santacroce	A	P	P	
Carol Schmidt	P	A	A	
Brigid Simpkins	P	P	P	
Steve Snodgrass	P	A	A	
Rachael Spencer	P	P	A	
Susan True	A	A	P	
Rachel Wedeen	P	P	A	

P=Present A=Absent

Attendance is based on the Board of Director's meeting minutes. Please call the Cabrillo College Foundation office if you believe this chart is in error.

UPCOMING EVENTS

- Winemaker's Dinner** Wednesday, May 16, 2012
Exclusive event for President's Circle \$2,500 + Members 6:00 – 9:00 p.m.
- American Dream Scholarship Ceremony** Tuesday, May 22, 2012
Sesnon House 4:00 – 5:00 p.m.
- Luncheon at the Cooley's Circle P Ranch** Friday, June 22, 2012
Exclusive event for President Circle \$1,500 + Members 11:00 a.m. – 1:00 p.m.
- Party at the home of President Brian King & Cristina King** Wednesday, June 27, 2012
Exclusive event for President's Circle \$5,000 + Members 6:00 – 9:00 pm.
- President's Circle Reception – Cabrillo Stage Play** Friday, July 20, 2012
Exclusive event for President Circle \$1,000 +Members 5:30 p.m.
- Solari Green Technology Center Dedication** Friday, September 7, 2012
Watsonville Center Time TBD
- Women's Educational Success Luncheon** Friday, September 21, 2012
Horticulture Center 11:30 a.m. – 1:30 p.m.
- Samper Recital Hall Dedication** Friday, October 26, 2012
Sesnon House Time TBD
- Faculty Grants Reception** Thursday, November 15, 2012
Sesnon House, Room 1804 4:30 – 6:00 p.m.
- President's Holiday Party** Friday, December 7, 2012
Exclusive event for President Circle \$1,000 + Members 6:00 – 8:00 p.m.