

Cabrillo College

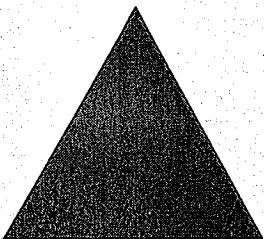
Foundation

AGENDA

Board

Meeting

September 11, 2012



MEMORANDUM

DATE: September 4, 2012

TO: Pegi Ard, Dennis Bailey-Fougner, Carrie Birkhofer, Blaine Brokaw, Jess Brown, Margarita Cortez, Diane Craddock, Richard Crocker, Lee Duffus, Consuelo España, Greg Evans, Ramon Gomez, Ken Haber, Janet Heien, Erik Johnson, Renée Kilmer, Brian King, Leola Lapidés, Victoria Lewis, Michael W. Machado, William Ow, Jean Tschohl Quinn, Gary Reece, Pamela Santacroce, Carol Schmidt, Brigid Simpkins, Stephen Snodgrass, and Rachel Wedeen

FROM: Ed Banks, President

GUESTS: Foster Youth Speakers: Tamauri Olive and Joseph Watkins
Alan Werba, Werba Rubin Wealth Management, LLC
Angelo DeBernardo, Jr, Attorneys, Bankers & CPAs Networking Group

SUBJECT: **Cabrillo College Foundation Board Meeting**
Tuesday, September 11, 2012
12:00 - 2:00 p.m.
Sesnon House, Room 1804
Lunch Provided
BOARD OF DIRECTOR'S GROUP PHOTO

AGENDA

<u>Time</u>	<u>Item</u>	<u>Responsibility</u>	<u>Pages</u>
12:25	1. Welcome new board members: Margarita Cortez, Consuelo España, Leola Lapidés, & William Ow 1.1 New Board Members Bios	E. Banks	1
12:28	2. Cabrillo College Report	B. King	
12:33	3. Board of Director's Photo		
12:38	4. Board of Director's Meeting Minutes Approve May 8, 2012 Minutes	E. Banks	2-7
12:40	5. Foster Youth Presentation	B. King	
12:50	6. Financial Statements 6.1 Approve June 30, 2012 Pre-Audit Financial Statements	M. Machado	8-19

<u>Time</u>	<u>Item</u>	<u>Responsibility</u>	<u>Pages</u>
	6.1.1 Balance Sheet		
	6.1.2 Income Statement by Fund		
	6.1.3 Income Statement Operating Budget-to-Actual		
	6.1.4 Ten Year Financial Statement Analysis		20
12:54	7. Alan Werba Investment Review	A. Werba	
1:05	8. Review Investment Activity Report	M. Machado	
	8.1 Review Twelve Month Investment Activity Report June 30, 2011 to June 30, 2012		21-22
	8.2 Review July Investment Activity Report		23-24
	8.3 Review Total Net Assets & Endowment Chart		25
1:08	9. Approve 457(b) Plan	M. Machado	26
1:12	10. Report on the Life & Disability Insurance	B. Brokaw	27
1:15	11. Approve Computer System Upgrade	M. Silverstein	28
1:17	12. Fundraising Report	E. Banks	
	12.1 July 1, 2011 to June 30, 2012 Pre-Audit Fundraising Total \$4,233,106 (with Title V match)		29
	12.2 July 1, 2012 to August 28, 2012 Fundraising Total \$1,052,007 (with Title V match)		30
1:20	13. President's Circle	L. Duffus	
	13.1 President's Circle Update		31
	13.2 President's Circle Member List		32
	13.3 President's Circle History Report		33
1:25	14. Executive Director's Report	M. Silverstein	
	14.1 Review Quarterly Goals Report		34-38
1:28	15. Review Committee Calendar and Roster	E. Banks	39-40
	15.1 Women's Educational Success Luncheon Friday, September 21st from 11:30 a.m. to 1:30 p.m. at the Cabrillo College Horticulture Center		
	15.2 President's Holiday Party, Friday, December 7th from 6:00 p.m. to 8:00 p.m.		
1:35	16. Adjournment	E. Banks	

UPCOMING BOARD MEETING:

Tuesday, November 13, 2012

12:00 - 2:00 p.m.

Sesnon House, Room 1804

Board of Director's Attendance Chart

Board of Director's	9/13/11	11/8/11	2/14/12	5/8/12
Pegi Ard	P	P	A	P
Dennis Bailey-Fougner	P	P	P	P
Ed Banks	P	P	P	P
Claire Biancalana	P	A	P	A
Carrie Birkhofer	P	P	A	P
Blaine Brokaw	P	P	A	P
Jess Brown	A	P	P	P
Diane Craddock	P	P	P	P
Richard Crocker	A	P	A	P
Lee Duffus	P	P	P	P
Greg Evans	A	A	A	A
Ofelia Garcia	P	P	P	P
Ramon Gomez	P	A	P	P
Ken Haber	P	P	P	A
David Heald	P	P	P	P
Janet Heien	A	A	P	A
Erik Johnson	P	P	P	P
Renée Kilmer	P	P	P	A
Brian King	P	P	P	P
Victoria Lewis	A	P	P	P
Mike Machado	P	P	P	P
Frank Minuti	A	P	A	A
Jean Tschohl Quinn	P	P	P	A
Gary Reece	P	A	P	A
Pam Santacroce	A	P	P	P
Carol Schmidt	P	A	A	P
Brigid Simpkins	P	P	P	P
Steve Snodgrass	P	A	A	A
Rachael Spencer	P	P	A	A
Rachel Wedeen	P	P	A	P

P=Present

A=Absent

Attendance is based on the Board of Director's meeting minutes. Please call the Cabrillo College Foundation office if you believe this chart is in error.

UPCOMING EVENTS

Solari Green Technology Center Dedication <i>Watsonville Center</i>	Friday, September 7, 2012 10:00 a.m. – 12:00 p.m.
Women’s Educational Success Luncheon <i>Horticulture Center</i>	Friday, September 21, 2012 11:30 a.m. – 1:30 p.m.
Samper Recital Hall Dedication <i>Sesnon House</i>	Friday, October 26, 2012 Time TBD
Faculty Grants Reception <i>Sesnon House</i>	Thursday, November 15, 2012 4:30 p.m. – 6:00 p.m.
President’s Holiday Party <i>Sesnon House</i>	Friday, December 7, 2012 6:00 p.m. – 8:00 p.m.