

# Cabrillo College *ASSOCIATED STUDENTS*

## •CONSTITUTION•

### Preamble

We the students of Cabrillo College, in order to provide an effective democratic Student Government, do hereby make the following commitments as a non-profit and non-partisan body: To help develop community consciousness; to represent student interests at all levels of federal, state, local and college governments; to encourage, develop, implement and support relevant activities and services; and to provide for the general welfare of the student body. We do hereby establish this Constitution of the Associated Students of Cabrillo College.

We the students of Cabrillo College further acknowledge the right of all constituents of the Cabrillo College District equal opportunity to acquire an education responsive to their needs, including but not limited to, equal treatment without regard to social or financial status, ethnic origin, gender and gender identity, age, sexual orientation, political affiliation, citizenship status, religious or spiritual belief, and physical or mental limitations.

### ARTICLE 1: Associated Students

#### **Section 1: Participatory Governance**

The Associated Students are herein stated as all students who partake in the participatory governance system. This governance system aims to unite constituencies by voluntary participation in the planning and decision making processes relating to college undertakings to improve our college environment. The organization to facilitate this system's extension to all students is known as the Associated Students of Cabrillo College (ASCC) Student Senate.

#### **Section 2: Internal Representative Branches**

[A] Elected Student Senators from the ASCC Student Senate chair internal committees, boards, councils, or forums by which the job description of the Senator positions them as chair for these branches. Chairs that are not predetermined will be appointed by the ASCC Student Senate Vice President, of which any student may apply to chair.

[B] Each branch holds two to five voting positions which any student can be appointed to serve, required to attend all meetings for that branch. These positions will be appointed by the chair of each committee, board, council, or forum by written request.

[C] Any student is welcome to participate in or attend any of these branches as a member of the public. If a student would like specific items to be discussed during this time, a written request must be submitted to the chair.

#### **Section 3: ASCC Student Senate**

[A] The ASCC Student Senate is composed of eight (8) elected executive board members: President, Vice President, ICC Chair, Treasurer, Student Trustee, Legislative Rep., Public Relations Chair, and Watsonville Rep. The President shall chair all Senate meetings. In the absence of the president or other members, the above stated order determines the chair.

[B] The Senate is further composed of twelve (12) elected Senator at Large advocates.

[C] Advisory members to the Senate include student Emissaries and external representatives who represent goals and interests of the Senate as a whole. These members must be approved by the Senate.

#### **Section 4: External Representative Branches**

[A] Students may serve as an advisory member to any shared governance committee or council upon request and after appointment by the ASCC Student Senate Vice President.

[B] If appointed by the ASCC Vice President to an external representative branch, a written report is due to the ASCC Vice President within three days after the meeting takes place.

### **ARTICLE 2: Qualifications and Conduct**

#### **Section 1: Education Code Qualifications (As pursuant to §76061)**

[A] Any voting members partaking in the participatory governance system must maintain:

A. At least a cumulative two-point-zero (2.0) grade point average (G.P.A.) upon admittance and maintain at least the two-point-zero (2.0) G.P.A. during their term. If the applicant is in their first semester at Cabrillo College, they must have been admitted on a “clean” academic status.

B. All members must, throughout their term, be enrolled in and complete an academic load of at least five (5) units of credit courses at Cabrillo College. Incomplete courses do not count towards unit requirements for any semester.

[B] Failure to maintain any of the above qualifications will result in dismissal and a student may not reapply for the any Associate Student position until after the end of the subsequent semester. A subsequent semester shall be defined as Fall or Spring only, discounting summer or winter sessions.

#### **Section 2: Terms of Office**

[A] The term of office for all ASCC Student Senators & advisory members to the Senate shall be from the last meeting of spring semester until the end of the following spring semester. All other Associated Student positions must be renewed each semester by letter of intent to return sent to the ASCC Student Senate Vice President.

[B] All officers of the ASCC Student Senate (executive and senator positions) are subject to a six (6) semester term limit. All other Associated Student positions have no specified term limits.

[C] Senators who have held the same position in office for four (4) semesters shall not be able to run for that position, they shall only be appointed after the elections process if there is still a vacancy

[D] Membership for a partial semester shall be considered a full semester’s membership with regards to terms of office.

#### **Section 3: Associated Student Conduct**

[A] Associated Students must adhere to the code of conduct established by Cabrillo College.

#### **Section 4: Internal Meeting Conduct**

[A] The ASCC Student Senate president or chair of an internal representative branch shall establish regular meeting times sufficient to transact business. The Senate shall establish weekly meetings during the Fall and Spring semesters.

[B] Special Meetings can be called by the ASCC Senate President or by committee chairs respectively as outlined in the Brown Act. Any Senate member may request a special meeting.

[C] All Associated Students are to use the most recent edition of Roberts Rules of Order as a guide to running meetings.

[D] A quorum of voting representatives must be present at meetings to conduct business. A quorum shall consist of one more than half the number of voting representatives stated on the agenda for that meeting.

[E] Each voting member of the ASCC Senate or its representative branches will hold one (1) vote. The President or the Senator when chairing an internal committee, board, council, or forum, may only vote in case of a tie. Associated Students cannot vote by proxy.

### **ARTICLE 3: Student Clubs and Organizations**

#### **Section 1: Clubs, Organizations, Associations**

[A] All chartered on campus student clubs, organizations, or associations must be officially recognized by the ASCC Student Senate.

[B] Charters may be granted to organizations who establish governing procedures; standards and procedures for organizations will be established in accordance with procedures established in their respective bylaws.

[C] Any club, organization, or association may require its members to pay dues or assessments. Such funds are to be collected and credited to the account of the club, organization, or association by which they are collected. Funds are to be deposited with the College Bank. All money spent will be governed only by said club, organization, or association.

[D] All chartered clubs, organizations, or associations must be members of the Inter-Club Council and must have one representative present at each council meeting.

### **ARTICLE 4: Initiative, Referendum, & Recall**

#### **Section 1: Initiative**

Any rules, regulations, or policies established by the ASCC Student Senate may be initiated by the Associated Students by means of a petition presented to the ASCC Student Senate, containing the signatures of 5% of the students enrolled in the current semester as indicated in the most recent census report. Unless otherwise designated by the petition, any such action will be held over until the next general election and may pass by a simple majority vote. If an election is called for by the petition, it shall be organized by a designated Senator and posted for ten (10) business days prior to the election.

#### **Section 2: Referendum**

Any action of the ASCC Student Senate may be referred to the student body by a two thirds (2/3) vote of the ASCC Student Senate. Unless otherwise designated, any such action will be held over until the next general election and may pass by a simple majority vote. If a special election is called for, it shall be organized by a designated Senator and posted for ten (10) business days prior to an election.

#### **Section 3: Recall**

[A] Student Body Recall:

Any regular voting member within the ASCC Student Senate or its internal representative branches can be subject to a recall. A vote to decide the recall of a member shall be taken after 5% of the students enrolled in the current semester, as indicated by the most recent census report, present a petition to the ASCC Student Senate. A special election shall be called by the ASCC Student Senate ten (10) business days after filing such a petition. A simple majority of the recall election vote shall be sufficient to remove a Senator from office.

[B] Attendance Recall:

Any Student Senate member, elected or appointed, shall be removed from office for missing three (3) regularly scheduled ASCC general meetings in one (1) semester without notice after reviewal and possible excusal by the ASCC Student Senate executive board.

(Article II, Section 2 “Terms of Office” concerns reapplying)

**ARTICLE 5: Constitutional Amendments, Bylaws, & Ratification**

**Section 1: Constitutional Amendment Referral**

[A] Amendments may be referred to the ASCC Student Senate by a two-thirds (2/3) vote of the ASCC Student Senate or by initiative.

**Section 2: Bylaws to the ASCC Constitution**

[A] All ASCC Student Senate Bylaws shall become effective upon ratification by a two-thirds (2/3) vote of the ASCC Student Senate.

**Section 3: Constitutional Ratification**

[A] An amendment must be ratified by a simple majority of the students voting in a general or special election.

[B] The most current constitution supersedes any and all previous constitutions.

**Section 4: Posting**

[A] Proposed ratification shall be made public at least ten (10) business days before any election. Making public consists of posting all proposed ratification on representative bulletin boards.

May 1987	May 2005
May 1990	May 2009
May 1994	May 2013
March 1997	May 2014
April 1998	May 2015
April 1999	May 2017
May 2003	