

MEDICAL ASSISTANT

The Medical Assistant Learning Community will begin spring semester. This full-time, 4-semester program will lead to a career in Medical Assisting. Thirty (30) students will be admitted to the program on a first come, first served basis. See <http://go.cabrillo.edu/malc> for more information.

MA 70 Medical Terminology 

Teaches fundamentals of medical word building with emphasis on prefixes, word roots, suffixes, combining forms, abbreviations, and lay terms. Recommended Preparation: ENGL 100, READ 100.

Transfer Credit: CSU.

Section	Days	Times	Units	Instructor	Room
75067	W	11:00AM-02:05PM	3.00	L.Schneider	WatA150
75695	M	01:00PM-04:05PM	3.00	L.Schneider	HW2214
75064	T	05:30PM-08:35PM	3.00	S.Carlson	HW2210
75066	M	06:00PM-09:05PM	3.00	E.Olsen	HW2214
75065	T	06:00PM-09:05PM	3.00	L.Schneider	SV04

MA 130A Phlebotomy 

California Certified basic phlebotomy course teaching proper collection of blood specimens, choice of proper equipment, venipuncture techniques, patient care, safety, tests, and quality assurance. Prerequisites: MA 70. Corequisites: MA 130AL or concurrent California phlebotomy certification.

Section	Days	Times	Units	Instructor	Room
75040	S	08:30AM-12:35PM	1.50	K.Strickling	HW2210

Meets 8 weeks 2/11-3/31. Students MUST drop off verification of Hepatitis B Vaccinations 1 and 2 AND WebAdvisor verification of completion of MA 70 to the ALH Office Rm. HW2135 BY 1/31.

MA 130AL Phlebotomy Lab 

Teaches California certified course in phlebotomy. Students MUST bring verification of Hepatitis B vaccinations 1 and 2 to the first class. Corequisites: MA 130A or current California phlebotomy certification.

Section	Days	Times	Units	Instructor	Room
75041	S	01:00PM-05:05PM	1.00	K.Strickling	HW2210

Students MUST drop off verification of Hepatitis B vaccinations 1 and 2 AND WebAdvisor verification of completion of MA 70 to the ALH Office Rm. HW2135 BY 1/31.

MA 130B Phlebotomy-Advanced 

Covers phlebotomy equipment, techniques, patient care, safety, tests, advanced infection control and bio-hazards, quality assurance and communications. Prerequisite: MA 130A or current California phlebotomy certification; MA 130AL.


Section	Days	Times	Units	Instructor	Room
75042	S	08:30AM-12:30PM	1.50	K.Strickling	HW2210

Meets 7 weeks 4/7-5/26. Holiday 4/14.

MA 150 Pharmacology for Medical Assistants 

Teaches Medical Assistant and allied health students drug therapy including the mechanisms of action, therapeutic effects, clinical indications, reactions, and interventions. Prerequisite: MA 70. Recommended Preparation: Eligibility for Math 154. Repeatability: May be taken 2 times.

Section	Days	Times	Units	Instructor	Room
75043	TH	03:00PM-05:05PM	2.00	S.Carlson	HW2214

MA 160 Basic ICD-9-CM and CPT Coding 

Teaches basic principles and conventions of the ICD-9-CM and CPT coding classification systems to students not majoring in billing or coding. Prerequisite: MA 70 or MA 170B.

Section	Days	Times	Units	Instructor	Room
75044	MW	09:00AM-11:05AM	1.00	A.Dover	HW2210

Meets 4 weeks 2/6-3/5. Holiday 2/20.

MA 165 Injection Short Course 

Teaches allied health students and current healthcare employees the correct procedures for administering intramuscular, intradermal and subcutaneous injections. Pass/No Pass grading only. Prerequisites: MA 70 and MA 176. Repeatability: May be taken 2 times.

Section	Days	Times	Units	Instructor	Room
75949	F	09:00AM-10:25AM	1.00	L.Colombani	HW2210
&	F	10:55AM-04:00PM		L.Colombani	HW2210

Meets 5 weeks 4/20-5/18. Students MUST drop off verification of Hepatitis B vaccinations 1 and 2 AND WebAdvisor verification of completion of MA 70 and MA 176 to the ALH Office Rm. HW2135 BY 1/31.

MA 170B Medical Terminology-Structure and Function of the Body 

Terms of anatomy, physiology, diagnostic, operative, and x-ray procedures.

Section	Days	Times	Units	Instructor	Room
75047	T	02:00PM-05:05PM	3.00	S.Carlson	HW2210
75046	TH	05:30PM-08:35PM	3.00	S.Carlson	HW2214

MA 172 Medical Office Procedures 

Covers medical office reception, scheduling, written and oral communications, medical forms, filing, medical office management, and medical office bookkeeping.

Section	Days	Times	Units	Instructor	Room
75048	MW	04:30PM-06:35PM	4.00	Chavez/Dover	HW2210

MA 173A Medical Law and Ethics 

Teaches legal and ethical medical issues including discussion of real court cases, medical assistant regulations and legal standards for health care workers.

Section	Days	Times	Units	Instructor	Room
75049	W	06:00PM-09:05PM	1.50	E.Olsen	HW2214

Meets 8 weeks 2/8-3/28.

MA 176 Introduction to Medical Assisting Procedures 

Teaches basic clinical skills utilized in outpatient medical settings. Prerequisite: MA 70.

Section	Days	Times	Units	Instructor	Room
75051	M	12:00PM-03:05PM	3.00	L.Colombani	HW2210

MA 176L Medical Assisting Lab 

Practice in clinical procedures including vital signs, handwashing techniques, injections, aseptic procedures, and sterilization procedures. May be taken 2 times. Corequisite: Concurrent enrollment in MA 176.

Section	Days	Times	Units	Instructor	Room
75054	W	12:00PM-03:05PM	1.00	L.Colombani	HW2210

Students MUST drop off verification of Hepatitis B vaccinations 1 and 2 AND WebAdvisor verification of completion of MA 70 to the ALH Office Rm. HW2135 BY 1/31.

Cabrillo College *Schedule of Classes* – Spring, 2012

MA 181 Medical Insurance

Teaches theory and application of medical insurance billing and procedures as used in medical facilities. Prerequisites: MA 160 or MA 179A and MA 186.

Section	Days	Times	Units	Instructor	Room
75058	MW	09:00AM-11:30AM	3.00	A.Dover	HW2210

Meets 10 weeks 3/12-5/23. Holiday 4/9 and 4/11.

MA 183C EKG Complete Skills

Teaches electrocardiography skills, holter and stress monitoring, and recognition of cardiac irregularities Prerequisite: MA 70, MA 176.

Section	Days	Times	Units	Instructor	Room
75059	TH	03:30PM-04:20PM	2.00	E.Olsen	HW2210
&	TH	04:50PM-07:55PM		E.Olsen	HW2210

MA 184 Health Care Communication & Etiquette

Skills of professional conduct and interaction for healthcare settings and for job-related social settings designed for students in the Medical Assistant and other health-care programs. Repeatability: May be taken 2 times.

Section	Days	Times	Units	Instructor	Room
75060	TH	11:30AM-01:35PM	2.00	L.Chavez	HW2210

MA 185B Phlebotomy

Teaches phlebotomy for allied health students. Prerequisites: MA 70.

Section	Days	Times	Units	Instructor	Room
75061	F	09:00AM-01:20PM	1.00	L.Colombani	HW2210

Meets 8 weeks 2/17-4/6. Students MUST drop off verification of Hepatitis B vaccinations 1 and 2 AND WebAdvisor verification of completion of MA 70 to the ALH Office Rm. HW2135 BY 1/31.