

## **REPEATABILITY CHANGES: FREQUENTLY ASKED QUESTIONS**

### ***Why can't I repeat my course? I was able to repeat it before. Why not now?***

Under new regulations most courses may not be repeated. There are a few exceptions:

- 1) Athletics (ATH) courses, including off-season conditioning classes, can be taken four times.
- 2) Courses that are required to be repeated in order to complete or gain entry into a bachelor's degree program at any CSU or UC campus in any discipline.
- 3) Courses designed specifically for participation in intercollegiate academic or vocational competition. Currently, Cabrillo College is not offering this type of course.

### ***What if I need to repeat courses for reasons such as retraining or updating my skills or I am taking classes that are designed for students with disabilities?***

- **If you haven't taken a course for 36 months**, you may petition Admissions & Records to retake it.
- **If your employer requires that you take the course**, you may petition Admissions & Records to retake it.
- **If you are looking for a job that requires an update to your skills**, you can use the job announcement as documentation and petition Admissions & Records to retake the course.
- **Courses for students with disabilities can be repeated** as many times as necessary, as long as the Accessibility Support Center (formerly Disabled Student Services) verifies the need for the student to retake the course.

### ***How many times can I take the same course at Cabrillo College IF I got a bad grade or didn't finish?***

A student can take the same course no more than three (3) times. If you have withdrawn from a course and received a "W" OR received a substandard grade (D,F, NP or NC) OR any combination of the above within three attempts, you will be unable to enroll in that course a 4th time. All attempts, no matter how long ago the courses were taken, are counted. This regulation is in effect at all California Community Colleges.

### ***What if I have already taken a course three times?***

You may need to select a different course from the same General Education category, or take the course at a different college, or because of special circumstances, complete a Petition to Repeat a Course (Cabrillo form).

There are some courses designed to be taken 2, 3, 4 or more times. Those courses are not affected by the above State mandated policy. Classes with approved repeatability are always noted in this *Schedule of Classes* with this notation: "Repeat-ability: May be taken 4 times."

**It is important to meet with a counselor to learn about all of your options.**

### ***How will it affect my financial aid if I repeat courses?***

The Financial Aid Office is required to monitor courses you have repeated during your entire time at Cabrillo College. Financial Aid students may only receive federal financial aid for one repeat of a previously passed course (with grades of A, B, C, D, NP, NC or W). For financial aid purposes, a grade of D or better is considered a passing grade. If you have questions about this Federal policy, please visit Financial Aid in the Welcome Center/SAC East, or call (831) 479-6100 or visit <http://www.cabrillo.edu/services/finaid/>.

### ***Some of the courses have new numbers. I took the course with the old number and now I'm blocked from enrolling. Why is that?***

Some departments (especially Kinesiology [KIN]) had to change their formerly allowed repeatable courses, creating separate beginning, intermediate, and advanced courses. If you took the older version of the course you have already had beginning, intermediate and advanced instruction. The new regulations do not permit you to take the courses more than one time, so you will not be permitted to enroll again.

### ***I noticed in the schedule that beginning, intermediate and advanced courses are taught in the same room at the same time. Does it matter in which level I enroll?***

It does matter. If you have never had the class in any form before, it is recommended that you sign up for the beginning level. Instructors will make sure that each student in the class receives instruction at his or her level.

### ***If I took a class and did not pass it, can I retake it?***

If you received a "D", "F", "NC", "NP" grade, or if you withdrew with a "W" you are eligible to retake the course. You may retake a course three times for a "D", "F", "NC", "NP" grade or a "W," however, on the fourth (4th) try, you will be blocked.

### ***Why did Cabrillo College change the rules?***

Cabrillo did not change these rules. All community colleges are required by state regulations to follow these new repeatability rules.

**For more information, see a counselor.**