

# PROGRAM OF STUDY

## Associate in Science in Business Administration for Transfer

The Business program is designed to provide students with the theoretical and practical knowledge to prepare them for transfer to four-year institutions. The objective is to teach the fundamental principles underlying organizations, to emphasize education which will improve students' thought processes, to provide familiarity with the basic analytical tools of business and to develop in the student the ability to use the techniques involved in analyzing and evaluating business problems and finding reasonable solutions. Attention is focused on systems and quantitative analysis, accounting, business law, economics and mathematics.

The General Business program offers several options. The first option listed below is the Associate in Science in Business Administration for Transfer (A.S.-T), which is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees are guaranteed admission to the CSU system, but not to a particular campus or major. This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. See Associate Degree for Transfer information in the Cabrillo College Catalog. Other options include an Associate in Arts Degree also designed for transfer to a four-year college or university, and a vocational Associate in Science Degree and Certificate of Proficiency designed for direct employment.

The following is required for all A.A.-T or A.S.-T degrees:

- Completion of 60 CSU-transferable semester units.
- Minimum grade-point average (GPA) of at least 2.0 in all CSU-transferable coursework. While a minimum of 2.0 is required for admission, some majors may require a higher GPA.
- Completion of a minimum of \*18 semester units in the major with a letter grade of "C" or better, or a "P" if the course is taken on a "pass/no pass" basis. \*Note: this degree requires greater than 18 units in the major for completion.
- Certified completion of the California State University General Education-Breadth pattern (CSU GE Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

### Completion of CSU or IGETC for CSU General Education Requirements

**GE Units**

37 - 39

### Core Courses - Take all Core courses

**Units**

ACCT 1A	Financial Accounting	4
ACCT 1B	Managerial Accounting	4
ECON 1A	Introduction to Macroeconomics	3
ECON 1B	Introduction to Microeconomics	3
BUS 18	Business Law	4

### List A\* - And, take one course from:

**Units**

BUS 9	Business Statistics	3
MATH 12	Elementary Statistics	5
MATH 12H	Honors Elementary Statistics	5
MATH 13	Finite Mathematics	3
MATH 18	Business Calculus	4

### List B - and take two courses from:

**Units**

Any course not used from List A above  
or

BUS 5	Business Information Systems	4
BUS 20	Introduction to Business	3
BUS 52	Business Communications	3

Note: ECON and MATH courses are also general education courses.

\*MATH 5A may be substituted for List A, only if accepted in the major by the specific destination CSU.

**Units**

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**Total Units**

**60**

