



**Honors Transfer Program
Letter of Recommendation**

Honors Transfer Program Applicant: Please complete the top of this form and submit to your recommending instructor with a stamped envelope addressed to: HASS Division Office, Room 420, Honors Transfer Program, Cabrillo College, 6500 Soquel Drive, Aptos, CA 95003.

Applicant Name: _____ **Date:** _____

The Family Education Rights and Privacy Act of 1974 provides that applicants have the right to inspect all letters of reference in their credential file subsequent to January 1, 1975, unless the right is waived. If you wish to waive this right, please indicate your decision by signing the following statement:

I wish to waive my right to read or inspect this recommendation, even though I understand that I am under no obligation to do so.

Applicant's Signature

RECOMMENDER: The above-named student has applied to the Honors Transfer Program at Cabrillo College. Please briefly share with us your perceptions of the applicant's relevant characteristics such as intellectual capability, academic potential, creativity, motivation, leadership skills, and the ability to succeed in writing-intensive courses. You may write directly on this form or attach a typed or word-processed document. Please make sure to sign this form.